



AUTHORIZATION FOR RELEASE OF INFORMATION

The Family Educational Rights and Privacy Act (FERPA) of 1974, as amended, seeks to guarantee both a student’s right of access to education records and the confidentiality of student information. Institutions may not disclose information contained in education records without the student’s written consent except under certain conditions. A student’s record may be released to parents, guardians or other third parties by providing a written authorization or consent.

In accordance with the Family Educational Rights and Privacy Act (FERPA), the Dean of Students Office at California State University, Bakersfield will disclose student conduct information to authorized parties, provided the department has on file a written consent from the student.

This form represents voluntary written consent by _____,
(Student’s Name) (CSUB ID)

to discuss confidential student conduct information maintained by the Dean of Students office with the person listed below.

Name of Authorized Person: _____

Relationship to Student: _____

Phone number: _____ **Email:** _____

I understand that this release pertains to the information in my student conduct file. This authorization will remain in effect for **one year** from the date I sign this form and can be canceled any time by providing a written request to the Dean of Students office.

I understand that this authorization remains in effect from today through:

(Day/Month/Year)

Student’s Signature: _____ **Date:** _____