ACADEMIC SENATE
CSU BAKERSFIELD

Academic Senate Meeting – Spring 2025

Thursday, March 13, 2025
Agenda
10:00 AM – 11:30 AM

Location: Dezember Leadership and Development Center, Room 409-411
Zoom Link: https://csub.zoom.us/j/89047995676?pwd=VEdFQVJkZTk5UlVzblQyNDR4UkZrUT09

Senate Members: Chair M. Danforth, Vice-Chair D. Solano, Senator A. Hegde, Senator C. Lam, Senator N. Michieka, Senator T. Tsantsoulas (excused), Senator M. Naser, Senator D. Wu, Senator S. Sarma, Senator L. Kirstein, Senator A. Stokes, Senator Z. Zenko, Senator S. Roberts, Senator K. Holloway (virtual), Senator H. He, Senator A. Grombly, Senator E. Correa, Senator J. Deal, Senator R. Dugan, Senator T. Salisbury, Senator J. Cornelison, Senator E. Pruitt, Interim Provost J. Rodriguez, Senator J. Dong and Senate Analyst K. Van Grinsven.

Guests: President V. Harper

I.   Call to Order and Tejon Tribal Land Acknowledgement

II.   Approval of Minutes
     a. February 13, 2025 (handout) with Memos from PAAC
     b. February 27, 2025 (handout)

III.   Announcements and Information
     a. President's Report – V. Harper **(Time Certain: 10:10 AM)**
     b. Elections and Appointments – D. Solano (handout)
          i. Memo from FAC_AARC Composition for Associate Deans (handout)
     c. Events:
          i. March 24 – Spring 2025 Budget Open Forum; 11 AM to 12:30 PM in the Student Union MPR and virtual (handout)

IV.   Approval of Agenda **(Time Certain: 10:05 AM)**

V.   Reports
     a. Interim Provost's Report – J. Rodriguez
     b. ASCSU Report – Senators Lam and Michieka (deferred)

     c. ASI Report – Senator Pruitt

     d. Staff Report – Senator Cornelison

     e. Committee Reports:
   - i. Executive Committee – Vice-Chair Solano (handout)
   - ii. Standing Committees:
     1. Academic Affairs Committee (AAC)– Senator Deal (handout)
     2. Academic Support and Student Services Committee (AS&SS)– Senator Tsantsoulas (handout)
     3. Budget and Planning Committee (BPC) – Senator Wu (handout)
     4. Faculty Affairs Committee (FAC) – Senator Zenko (handout)

     f. CFA Report – Senator Salisbury

VI.   Resolutions **(Time Certain: 10:35 AM)**
   - a. Consent Agenda: no items.
   - b. Old Business:
     - i. RES 242519 – Interim Director of Academic Advising Report Extension – AS&SS (handout)
   - c. New Business:
     - i. RES 242521 – Composition of the Search and Screening Committees for Academic Administrators – FAC (handout)
     - ii. RES 242523 – Faculty are Humans (AS&SS and FAC) (handout)

VII.   Open Forum (**Time Certain: 11:15 AM)**

VIII. Adjournment

M E M O R A N D U M

DATE: March 12, 2025

TO: Campus Community

FROM: Dr. Kristen Watson
Interim Vice President and Chief Financial Officer

SUBJECT: Spring 2025 Budget Open Forum

Please join Dr. Di Wu, Chair of the Academic Senate Budget and Planning Committee, and me from 11 a.m. to 12:30pm on Monday, March 24, for the scheduled Spring 2025 Budget Open Forum. The forum is a hybrid event, join us either in person in the Student Union Multipurpose Room or Spring 2025 Budget Open Forum.

Attendees at the Budget Forum include members of the President's Cabinet, the University Strategic Planning and Budget Advisory Committee, and the Academic Senate Budget and Planning Committee.

Attending the open forum is a great opportunity to learn vital information about the budget process and what's next for CSUB.

There will be a Q&A session at the end of the forum, so please bring any questions you may have.

Di and I look forward to seeing you there.

Business and Administrative Services
California State University, Bakersfield
9001 Stockdale Hwy. • Bakersfield, CA 93311

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Academic Senate: Elections & Appointments

March 13, 2025

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Spring 2025 Call Cycle

1. Statewide Senator – *Completed*
2. Senators for Colleges – *Completed*
3. Senators At-Large – *Completed*
4. College Elected Positions on Committees – *In progress*
5. Lecturer Electorate Representative – *RES 242515 approved – Call to go out ASAP*
6. At-Large Elected Positions on Committees – *and unfilled college positions*
7. College appointed positions on committees – *run by colleges*
8. At-Large and unfilled college appointed positions – *including unfilled college positions and elected positions with no nominations after second calls*

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Search & Screening Committees

Search and Screening Committee
Associate Dean of the College of Arts and Humanities

Three (3) Full-time tenured A&H Faculty Members:
- *Leo Sakomoto – Music*
- *Emerson Case – English*
- *Senem Saner – Philosophy and Religious Studies*

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Results of College Elected Positions (1 of 3)

Artificial Intelligence Committee (AIC)
- *A&H: Election in progress*
- *BPA: Election in progress*
- *NSME: Election in progress*
- *SSE: Election in progress*

College Election Committees
- *A&H: 2nd call in progress*
- *BPA: **Dan Zhou – Accounting & Finance***
- *BPA: 2nd call in progress*
- *NSME: 2nd call in progress*
- *SSE: **Yeunjoo Lee – Advanced Educational Studies***

Committee on Professional Responsibility (CPR)
- *BPA: Election in progress*
- *NSME: **Yize Li – Physics & Engineering***

Faculty Honors & Awards Committee (FHAC)
- *A&H: 2nd call in progress*
- *A&H Alternate: 2nd call in progress*
- *BPA: Election in progress*
- *BPA Alternate: Election in progress*

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Results of College Elected Positions (2 of 3)

Faculty Teaching & Learning Center Advisory Board (FTLC)

- *SSE: Election in progress*
- *Library: **Kristi Chavez***

General Education Curriculum Committee (GECCo)

- *A&H: Election in progress*
- *BPA: **Zhenning Xu – Management & Marketing***
- *NSME: **Bilin Zeng – Mathematics***
- *SSE: **Jahyun Kim – Kinesiology***

Information Technology Committee (ITC)

- *A&H: **Joe Ren – Communications***
- *NSME: Election in progress*
- *SSE: 2nd call in progress*
- *Library: **Ying Zhong***

Research Council of the University (RCU)

- *NSME: **Matthew Herman – Geology***
- *SSE: Election in progress*

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Results of College Elected Positions (3 of 3)

University Program Review Committee (UPRC)

- *A&H: **William Flores – Modern Languages & Literature***
- *NSME: Election in progress*
- *SSE: **Zachary Zenko – Kinesiology***

University Review Committee (URC)

- *A&H: **Douglas Dodd – History***
- *NSME: **Eduardo Montoya – Mathematics***
- *Library: 2nd call in progress*

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Academic Administrator Review Committees (AARC)

Deborah Cours, Dean for the College of Business & Public Administration
Three (3) Tenured BPA Faculty Members:
- ***John Stark – Management & Marketing***
- ***Di Wu – Finance & Accounting***
- *2nd call in progress*

Karlo Lopez, Associate Dean for the College of Natural Sciences, Mathematics, & Engineering
- *Clarifying committee membership – Call to go out soon*

Terry Hickey, Associate Dean for the College of Social Sciences & Education
- *Clarifying committee membership – Call to go out soon*

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2024-25 College Election Committees

Arts and Humanities
- **Douglas Dodd (Chair)**
- Joel Haney
- Lena Taub
- *Admin Support: Adrianna Hook*

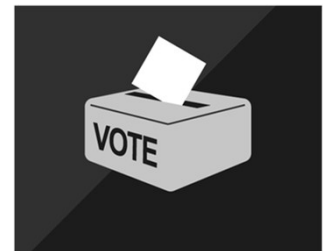### Business and Public Administration
- **Richard Gearhart (Chair)**
- Di Wu
- Atieh Poushneh
- Jinping Sun
- *Admin Support: Maria Diaz*

Natural Sciences, Mathematics, and Engineering
- **Prosper Torsu (Chair)**
- Alberto Cruz
- Sophia Raczkowski
- *Admin Support: Maria Chavez*

Social Science and Education
- **Dirk Horn (Chair)**
- Patrick O'Neill
- Dahna Stowe
- *Admin Support: Alex Alva*

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MEMORANDUM

To: Executive Committee, Academic Senate
From: Zachary Zenko, Chair, Faculty Affairs Committee
Date: March 6th, 2025
Subject: Formation of Academic Administrator Review Committee for Associate Deans

The Faculty Affairs Committee acknowledges the need to establish clear guidelines for the formation of an Academic Administrator Review Committee for Associate Deans and concurs that, in the long-term, a follow-up resolution will be needed. In the short-term, we provide the following analysis and recommendations to allow calls to proceed for the composition of the relevant Academic Administrator Review Committees.

Section 311.4.E of the University Handbook has historically included, and continues to include, associate deans within its scope. The recent revision to Section 311.2 included the addition of "all respective college associate deans", which was intended to provide clarity and consistency with section 311.4.E.

The recent revisions to University Handbook in Resolution 252501 clarify the constituencies of college-level administrators, including (but not limited to) Associate Deans (Section 311.4).

However, the revision did not explicitly address the membership composition of Academic Administrator Review Committees for Associate Deans, which is currently and historically ambiguous and has not been addressed in section 311.3 (Review Committee Membership).

Since both the previous and revised versions of Section 311.3 of the University Handbook address Academic Administrator Review Committee membership at the college level, the Faculty Affairs Committee has used this section as a guide. Section 311.3 currently prescribes the following structure for Academic Administrator Review Committees for college-level administrators:

A. The faculty of the college dean being reviewed, or the librarians in the case of the Dean of University Library, shall elect three (3) tenured faculty members or librarians. In the case of the Antelope Valley Campus Dean, an election shall be held to select three (3) representatives from the faculty, staff, and librarians who are at the Antelope Valley Campus.

B. The P&VPAA shall select a college dean; and

C. The P&VPAA shall choose the fifth member of the committee.

Based on this precedent in Section 311.3 of the University Handbook, the Faculty Affairs Committee recommends that the Executive Committee of the Academic Senate facilitate the establishment of Academic Administrator Review Committees for Associate Deans with the following composition:

A. Three elected tenured faculty members from their respective college (or Library, or Antelope Valley campus, as applicable)

B. One associate dean selected by the Provost and Vice President for Academic Affairs in consultation with the college deans (to provide peer representation, as college deans currently do for the review of other college deans); and

C. One fifth committee member selected by the Provost and Vice President for Academic Affairs.

We ask for the Executive Committee to consider the implementation of this structure, which aligns with existing policy while providing clear and appropriate representation for Associate Deans.

Thank you for your consideration. Please let me know if further discussion or clarification is needed.

2024-2025 Academic Senate: Referral and Resolution Log

Date	Referral	Status	Committee/s Charged	Action	Resolution	Handbook/Bylaws Change	Approved by Senate	Sent to President	Approved by President
2/13/2025	n/a	Canceled; converted to Senate Vote	EC	Appointment of a Special Review Committee for the Discontinuation of the Anthropology MA and BA Programs. *Update: Converted to Senate Vote; memorandum drafted and sent; call for committee members in progress 2/18/2025 (See EC minutes 2/18/2025).*	**RES 242520** Appointment of a Special Review Committee for the Discontinuation of the Anthropology				
9/3/2024	2024-2025 #01 Proposal for New Concentration_BS in Biochemistry- ACS Certified	Complete	AAC	Whether to approve the proposal for a new concentration in —BS in Biochemistry certified by the American Chemical Society. **Carry over referral:** 2023-2024 #20 Proposal for emphasis in Biochemistry B.S.	**RES 242506** New Concentration_Bachelor of Science in Biochemistry Certified by the American Chemical Society (ACS) Concentration	-	10/24/2024	11/1/2024	11/7/2024
9/3/2024	2024-2025 #02 Proposal to Discontinue AGBS Concentration in BSBA	Complete	AAC	Whether to approve the proposal to discontinue the Agricultural Business concentration in the BS in Business Administration program.	**RES 242502** Discontinuation of AGBS Concentration in BSBA	-	9/26/2024	10/4/2024	10/10/2024
9/3/2024	2024-2025 #03 Proposal for New Degree- Bachelor of Music	Complete	AAC and BPC	Review the proposal for the New Degree – Bachelor of Music, Music Teacher Preparation Concentration **Carry over referral:** 2023-2024 #23 New Degree Program Proposal- Bachelor of Music in Music Education; RES 232416 Drafted- not passed.	**RES 242504** Bachelor of Music Teacher Preparation Concentration	-	10/10/2024	10/21/2024	10/22/2024
9/3/2024	2024-2025 #04 Cal-GETC Changes	Complete	AAC	Consider changes to CSUB's lower division General Education (GE) program in relation to the new CSU GE policy, passed by the Board of Trustees in Spring 2024 to align with California General Education Transfer Curriculum (Cal-GETC).	**RES 242503** Cal-GETC Changes	-	10/10/2024	10/21/2024	10/22/2024
9/3/2024	2024-2025 #05 Faculty Director Performance Reviews	Complete	FAC	Review and address the Faculty Director performance review process; including which centers and positions need to be reviewed, review committee formation and composition, consideration of Faculty Board Committees to develop their own criteria. **Carry over referral:** 2023-2024 #08 GECCo Review and Appointment (2022-2023 #22) **Carry over referral:** 2023-2024 #27 Faculty Director Performance Reviews - Handbook Change	**RES 242505** Faculty Director Reviews	Handbook Change	10/24/2024	11/1/2024	11/7/2024
9/3/2024	2024-2025 #07 Evaluation of Academic Administrators- Handbook Change	Complete	FAC	Review and consider changes to the Handbook 311 Evaluation of Academic Administrators: include the Chief Diversity Officer, review Academic Administrator titles to ensure they are consistent with current title; Review procedures to clarify review process and consistency of the role of the review committees.	**RES 242501** - Evaluation of Academic Administrators	Handbook Change 311	11/7/2024	11/22/2024	12/2/2024
9/16/2024	2024-2025 #14 SOCI Process	Complete	AAC and FAC	Review the statewide report on the status of student evaluations in the CSU system. **Carry over referral:** 2023-2024 #35 Administering SOCIs	**RES 242510** Process and Timeline of SOCI Administration	Handbook Change 304.4.2.6; 305.4.4; 305.4.5.	2/27/2025	3/11/2025	
9/16/2024	2024-2025 #12 Proposal of New Minors- Ethnic Studies, Feminist Ethnic Studies, and Queer Ethnic Studies	Complete	AAC and BPC	*Whether to approve the proposal for new minors in Ethnic Studies, Feminist Ethnic Studies, and Queer Ethnic Studies* **Carry over referral:** 2023-2024 #29 Proposal of New Minors- Ethnic Studies, Feminist Ethnic Studies, and Queer Ethnic Studies	**RES 242507** Proposal of New Minors - Ethnic Studies, Feminist Ethnic Studies, and Queer Ethnic Studies	-	11/7/2024	11/22/2024	12/2/2024
10/11/2024	2024-2025 #18 Revision of RES 232431 Search and Screening Procedures for Administrators	Complete	FAC and BPC	Revison of RES 232431 Search and Screening Procedures for Administrators addressing whether to add use of search firms, add language regarding exceptions, and add an option for university to retreat. RES 232431 Passed in Senate; not approved by President. EC discussed with President Harper in EC on October 8, 2024.	**RES 242509** Search and Screening Procedures for Administrators	Handbook Change 309	2/13/2025	2/24/2025	2/26/2025
11/14/2024	2024-2025 #20 New Certificate Proposal: Nursing PG-NEC Certificate	Complete	AAC and BPC	Review the proposed new certificate, Post Graduate Nurse Educator Certificate submitted by the Department of Nursing.	**RES 242516** Nursing PG-NEC Certification Program	-	2/27/2025	3/11/2025	
1/15/2025	2024-2025 #22 Proposal for Elevation of a Concentration to Degree- BA in Ethnic Studies	Complete	AAC and BPC	Review the proposal for the elevation of a concentration to a degree in the Bachleor of Arts in Ethnic Studies	**RES 242517** Proposal for Elevation of a Concentration to Degree_BA in Ethnic Studies	-	2/27/2025	3/11/2025	
9/30/2024	2024-2025 #16 ITS Surveys on Generative AI	Complete	AS&SS	Provide feedback on the two generative AI surveys proposed by ITS for students and faculty. Update: AS&SS Recommendations for student and faculty sent to ITS, Chris Diniz 10/11/2024 and 11/07/2024. No further action needed.					
9/30/2024	2024-2025 #17 ITS Generative AI Governance Structure	Complete	AS&SS	To consider the implmentation of one of the two governenace structures proposed by ITS: the creation of three new stand-alone AI subcommittees, or combining current ITS governance structures, ITAC and ITC, with a generative AI committee.	**RES 242508** ITS AI Governance Structure	n/a	12/5/2024	12/17/2024	12/19/2024
1/15/2025	2024-2025 #23 Bylaws and Handbook Changes in Response to ASCSU Constitution Ratification	Complete	FAC	Propose changes to the bylaws, constitution and appendix to identify a process for the selection of the lecturer electorate representative, including identifying if that individual is elected, to have seat on the CSUB Senate.	**RES 242515** Bylaws and Handbook Changes in Response to ASCSU Constitution Ratification	Handbook/Bylaws Change	2/13/2025	2/24/2025	2/26/2025
11/8/2024	2024-2025 #19 Academic Master Plan- 2025-26 through 2034-35	Complete	AAC and BPC	Review and approval of the proposed Academic Master Plan (AMP) 2025-26 through 2034-35.	**RES 242512** AMP 2025-26 thru 2034-35	n/a	12/5/2024	12/17/2024	12/19/2024
2/14/2025	2024-2025 #28 Changes to Spring 2025 Academic Calendar	Complete	BPC	Review the proposed revisions to the Spring 2025 Academic Calendar from the Division of Strategic Enrollment Management and Student Support. Proposed revisions: Move Fall 2025 Advising for Continuing Students from March 17 to April 1. Move Fall 2025 Registration for Continuing Students from April 7 to April 28. Please note this is a time sensitive matter. Resolution must be presented to Senate on February 27, 2025.	**RES 242522** Changes to Spring 2025 Academic Calendar	-	2/27/2025	3/11/2025	3/11/2025
11/21/2024	2024-2025 #21 Academic Calendar, Fall 2025 through Summer 2026	Complete	BPC	Review and approve the proposed Academic Calendars for Fall 2025 and Spring 2026 thorugh to Summer 2026 for submission to the Chancellor's Office in January 2025.	**RES 242513** Academic Calendar, Fall 2025 through Summer 2026	n/a	12/5/2024	12/17/2024	12/19/2024
12/2/2024	n/a	Complete	EC	Commencement - Fall 2024	**RES 242511** Commencement- Fall 2024	n/a	12/5/2024	12/17/2024	12/19/2024
12/3/2024	n/a	Complete	EC	Resolution on the Interim Time, Place and Manner Policy	**RES 242514** Resolution on TMP	n/a	1/30/2025	2/11/2025	n/a

Date	Referral	Status	Committee/s Charged	Action	Resolution	Handbook/Bylaws Change	Approved by Senate	Sent to President	Approved by President
1/15/2025	2024-2025 #24 Administrator Search Committee Composition – Handbook Change	RES IP	FAC	Review and address the issues in the University Handbook section 309.5 Compostion of the Search and Screening Committee for Administrators. During discussion, consider clarification of the language to determine which of the search and screening committee compositions is associated with each administrator position, specifics of the the composition of the search and screening committees inicluding the addition of a department chair to the provost search committee, specification of a dean as one of the administator appointments fo rthe provost and dean search committees and that the staff and administrator appointments be someone from within Academic Affairs, or related area.	**RES 242521** Composition of the Search and Screening Committees for Academic Administrators *(1st reading scheduled 03/13/2025)*	Handbook 309.5			
1/22/2025	2024-2025 #25 Academic Advising Structure and Report	RES IP	AS&SS	Consider drafting a resolution stating that Advising remains an academic endeavor under the purview of the Academic Senate, even though it hasbeen reorganized under the Division of Strategic Enrollment Management and Student Support and determine a feasible extension for the due date for the report from the Interim Director of Advising as required by Resolution 222316.	**RES 242518** Academic Advising Structure Is an Academic Endeavor **RES 242519** Interim Director of Academic Advising Report Extension *(2nd reading scheduled 03/13/2025)*	-	2/27/2025;	3/11/2025	
2/14/2025	2024-2025 #30 CSU Generative AI and Professional Ethics	RES IP	AS&SS and FAC	Discuss the following matters pertaining to Generative AI. During your discussion, please consider whether the Senate should: Create guidelines for the professional and ethical use of Generative AI by faculty members. Develop a CSUB response to the CSU Chancellor's Office AI initiative and generative AI report. Create a policy similar to the 2023-2024 Assembly Bill 2370 (AB-2370) for California Community Colleges.	**RES 242523** Faculty are Humans *(1st reading scheduled 03/13/2025)*	Handbook 303.1.1			
9/3/2024	2024-2025 #06 Sixth-year Lecturer Review – Handbook Change	Taskforce has been formed; IP	FAC	Purpose and outcome(s) of the Sixth-year Lecturer Review, etc. *Carry over referral 2021-2022 #41 Sixth-year Lecturer Review – Handbook Change* **Carry over referral:** 2023-2024 #03 Sixth-year Lecturer Review – Handbook Change **Update:** *FAC Drafted memo and recomendations - included in Senate Agenda packet 9/26/2024. Task Force for Periodic Evaluation created- EC appointed members 11/12/2024; first meeting 12/2/2024*		Handbook Change			
9/3/2024	2024-2025 #08 Faculty Hiring Prioritization- Position Control		BPC	Discuss the administration's commitment to the hiring of tenured and tenure-track faculty to match the growth trends of student enrollments and the demographic make up of the student population, and to match or exceed growth in administrative positions (MPPs). **Carry over referral:** 2023-2024 #36 Faculty Hiring Prioritization- Position Control					
9/3/2024	2024-2025 #09 Need for an Academic Testing Center		AS&SS and BPC	Whether there is a need for the campus to have an Academic Testing Center to assist with proctoring exams and perhaps full-fledge entrance testing. Consider resources needed and what the structure might be to meet the needs of faculty and students. **Carry over referral:** 2023-2024 #31 Need for an Academic Testing Center					
9/13/2024	2024-2025 #10 Time Blocks		BPC	The need to reconsider Time Blocks for classes. During discussion, consider how to address meeting patterns that are not visualized in RES 1314059, whether the 50 minutes M/W/F time blocks are sufficient for pedagogical reasons, overlap between current time blocks of different types, effects of time blocks on space utilization. **Carry over referral:** 2023-2024 #04 Time Blocks and Space Utilization					
9/13/2024	2024-2025 #11 Space Utilization		BPC	The need to reconsider space utilization tactics; consider Assessment of space utilization such as highly used time blocks, poorly used time blocks, classes scheduled outside of time blocks, classes scheduled in non-classroom spaces, etc. Impact of space utilization on approval of future buildings, policies regarding classes scheduled outside of time blocks, and policies to encourage broad use of time blocks and higher space utilization. **Carry over referral:** 2023-2024 #04 Time Blocks and Space Utilization					
9/16/2024	2024-2025 #13 Reconsideration of the Role and Structure for the Committee on Professional Responsibility (CPR)		FAC	Reconsideration of the role and committee structure for the Committee on Professional Responsibility (CPR) including the role CPR plays in the new Faculty Affairs Discrimination, Harrasment and Retaliation (DHR). The compositon of CPR given the new Faculty Ombudsperson.		Handbook Change 303.8			
9/16/2024	2024-2025 #15 Timeframe of SOCI Administration		AAC and FAC	Discuss the differences between paper and online SOCI administration considering; timelines and changes to the Academic Calendar. **Carry over referral:** 2023-2024 #35 Administering SOCIs. *Update: FAC memorandum included in Senate packet 9/26/24 and sent to Brian Chen and Chris Diniz, ITS.*		*Possible Handbook Change*			
2/3/2025	2024-2025 #26 Class Cancellation Guidelines		AAC and BPC	Address concerns regarding class cancellations: inconsistencies in class section cancellations between colleges, effects of class section cancellations on student graduation progress and retention, developing guidelines for class section cancelation that take in to account eception for smaller programs, availabillilty of lab/studio statiions and equipment, accreditation requirements, etc.					
2/3/2025	2024-2025 #27 Program Discontinuation/Moratorium Policy		AAC and FAC	Review and address the concerns regarding the current program discontinuation/ moratorium policy. Consider: whether lecturers in the program should be added to the list of faculty members notified in writing at the beginning of the process; updating the notification to Senate to be a formal discontinuation proposal instead of "written notification"; clarifying Senate's role in both the notification and approval processes; and updating the timeline for all proposals to align with Senate procedures and timelines.					
2/14/2025	2024-2025 #29 Canvas Course End Date		AS&SS	AS&SS to meet with Information Technology Services (ITS) to discuss the Canvas course end date. During your discussion, please consider:The impact of the course end date in Canvas on students' ability to submit work, read feedback, and access their grades, including when faculty restrict access after the course end date. A methodology for setting the course end date in Canvas relative to the Academic Calendar.					

Report to the Academic Senate

Senate Executive Meetings March 11th, 2025

In addition to the regular business of setting the agenda for the Senate meeting, the following items were discussed at the Senate Executive Committee Meeting on March 11th:

- **Spring 2025 Budget Forum & Academic Affairs Townhall:** The Budget Forum was rescheduled to March 24th (tentatively). It has not yet been formally announced, as an Academic Affairs Townhall is being scheduled, and the plan is to announce both in the same email. We discussed the date, format, and communication for the Academic Affairs Townhall. There were also questions regarding the goals of the Townhall. After discussion, the provost decided, tentatively, on March 17th at 11 a.m. for the Academic Affairs Townhall.
- **Article 20.37 Exceptional Service Award Recipients:** We discussed the review process submitted by the Exceptional Service Award Committee and approved the list of awardees submitted.
- **Spring 2026 Academic Calendar:** The Chancellor's Office changed the Faculty Due Back Day for Spring 2026 from January 14th to January 15th, as it cannot be prior to January 15th (a Chancellor's Office mandate for payroll purposes). We do not need to add an additional academic day because Commencement is scheduled on a Saturday, which counts as an academic day. D. Wu will draft a resolution for the consent agenda for a future senate meeting.
- **AARC Advisor Relocation and Academic Notice:** There was concern that the AARC advisors were relocated without Senate consultation. Additionally, there is now a section in the catalog for "Registrar's Office" Policies. Much of this information was previously in the section titled "Academic Policies", and there are several concerns about potential overreach by the Registrar's Office. Referred to AAC.
- **Proposed Updates to Senate Procedures:** There was a suggestion to adopt the ASCSU Interruption Practice Policy. Additionally, there was a suggestion that some resolutions should instead be "Statements of the Senate".
- **Academic Administrator Review Committees (AARC) composition for Associate Deans:** There is lack of clarity in the handbook regarding the Academic Administrator Review Committees for Associate Deans. FAC was asked to review the issue and made a recommendation for committee composition, but a formal policy change is needed. Referred to FAC.
- **Unit Committee Review Procedures:** There are concerns about how unit committees are formed. Policy should be reviewed to ensure that faculty who want to serve can do so and that procedures for unit committee elections are clear. Additionally, there was a question regarding the insertion/removal of memos and other materials (that are not reprimands) from PAFs. Referred to FAC.

Academic Affairs Committee (AAC)
Report to the Academic Senate
Thursday, March 6, 2025

AAC began a discussion of Referral 2425 # 26 – Class Cancellation Deadlines. Committee members discussed the guidelines to use when making a decision about cancelling classes or sections of classes. We reviewed policies from some other institutions, such as the University of Chicago at Illinois. Committee members discussed the potential impacts of class cancellations on students, faculty and community stakeholders. The committee came to a consensus on several guidelines, including the time frame for cancelling classes and the most important criteria to be employed when making the cancellation decisions. Chair Deal volunteered to develop a rough draft of guidelines for the next AAC meeting in consultation with BPC Chair Wu. In addition, the Committee began a review of Referral 2425 # 27 – Program Discontinuation_Moratorium Policy. After reviewing the current policy, AAC reviewed a draft policy sent to Cahir Deal by FAC Chair Zenko. Committee members were tasked with reviewing the draft and bringing comments back to AAC for the next meeting.

Academic Support & Student Services Committee (AS&SS) Report to the Academic Senate

Thursday, March 6, 2025

The AS&SS committee welcomed a new member, Dr. Milad Pira, who will serve as alternate for Dr. Pratigya Sigdyal for the remainder of the semester.

We had a second discussion about Referral #29 – Canvas Course End Date. Our guests, Alex Slabey (FTLC) and Don David (ITS), answered questions about the different course end date settings in Canvas and confirmed that faculty have some flexibility to allow or restrict student access to their Canvas courses outside of the end dates set by ITS. In consultation with Dr. Slabey and Mr. David, the committee recommends that the standard course end date for students should be the day that final grades are due. We have produced a memo outlining this recommendation for EC to review.

Regarding Referral #30 – CSU Generative AI and Professional Ethics, we approved the handbook changes proposed by FAC to specify that CSUB instructors of record must be human persons, and have issued a joint resolution to that effect. We continued to discuss our response to the CO's new AI initiative and the CSU's Generative AI Committee Report. We are in conversation with FAC about how to best move forward with the faculty-led development of guidelines for the ethical and professional use of generative AI tools by faculty at CSUB.

AY2024-2025 Budget and Planning Committee Report

Thursday, March 06, 2025
10:00-11:30 AM
BDC 134A-Conference Room

BPC met on March 06 and discussed a few issues:

- Academic Calendar: BPC will adjust the Spring 2026 Academic Calendar to align with the Chancellor's Office designation of commencement days as academic workdays. Previous calculations did not account for this, requiring minor revisions.

- Class Cancellation Referral: BPC discussed the referral, raising concerns about timing, metrics, and impacts. The committee will review similar policies from other institutions to identify applicable ideas for our campus.

- Faculty Hiring Prioritization Referral: BPC reviewed the referral and is drafting a resolution. Discussions included SFR and resource allocation for faculty hiring. Work on this referral will continue.

- Space Utilization Referral: BPC decided to prioritize this referral over the time blocks referral, pending input from the EC.

Report from the Faculty Affairs Committee of the Academic Senate

At the March 6th meeting of the Faculty Affairs Committee, the FAC addressed the following.

1. We made recommendations for the composition of the Academic Administrator Review Committee for Associate Deans (currently not clear in handbook, but we were able to use existing handbook policies as a guide).

2. We further discussed the role and potential redundancy of the Committee on Professional Responsibility. We were joined by Dr. Rebecca Weller, of the FTLC, and discussed focus on professional development, climate, and the interaction with the (newer) role of the faculty ombudsperson.

3. Via email, we also voted in support of the Faculty are Humans resolution.

Interim Director of Academic Advising Report Extension

RES 242519

AS&SS

RESOLVED: That the Interim Director of Advising submit their brief report to the Academic Senate no later than Monday, May 12th, 2025. ~~30 calendar days upon return to campus duties~~.

RESOLVED: That this brief report will provide an executive summary of the Interim Director's insights into academic advising at CSUB. ~~That this report be used to inform and support best practices for academic advising at CSUB.~~

RESOLVED: That this brief report will provide suggestions ~~detail recommendations~~ for the involvement of the Academic Senate in academic advising, highlighting the Senate's role in informing policies for advising practices.

RATIONALE: Resolution 222316 requires that the Interim Director of Advising, after a period of consultation with the relevant stakeholders, develop a proposal for advising that represents the interests of the entire academic community at CSUB. This proposed plan was to be delivered to the Academic Senate no later than November 1st, 2023. An extension is required to accommodate the Interim Director's leave.

Distribution List:
President
Provost and VP for Academic Affairs
VP Student Affairs
AVP & CIO Information Technology Services
AVP Faculty Affairs
AVP Academic Affairs and Dean of Academic Programs
College Deans
Dean of Libraries
Dean of Antelope Valley
Dean of Extended University and Global Outreach
Department Chairs
General Faculty

Composition of the Search and Screening Committees for Academic Administrators

RES 242521

FAC

RESOLVED: The following changes be made to the University Handbook (additions in **bold underline,** deletions in ~~strikethrough~~).

Rationale: This update to the Handbook is designed to achieve the following objectives:

1. Adds a newly created cabinet position to be subject to these search and screening procedures; this position was formerly the AVP for Enrollment Management, which is currently subject to the Academic Administrator Review Process and, arguably, considered an academic administrator
2. Specifies that the academic administrator for University-Wide positions shall be a college dean
3. Specifies that the staff member for academic administrator search committees shall have an appointment within academic affairs and be an area related to the administrator position
4. Adds a department chair elected by the General Faculty to the search committee for University-Wide academic administrator positions
5. Specifies that the chair of these search committees shall be a tenured faculty member
6. Enhances clarity by separating the composition of the search committees for (a) University-Wide positions and (b) individual college, library, or antelope valley campus dean positions
   a. This was previously merged into one section
7. Improves grammar

309.5   Composition of the Search and Screening Committees for Academic Administrators
Search and screening committees for positions concerning faculty and academic matters shall consist of the membership outlined below. Faculty shall make up a majority of the total membership of the search committee for **all academic** ~~the following~~ positions**, including**: Provost and Vice President for Academic Affairs, **Vice President for Enrollment Management and Student Support,** Associate~~/Assistant Vice~~ President for Faculty Affairs, **Associate Vice President for Academic Affairs and Dean of Academic Programs,** ~~Associate Vice President for Academic Programs/Dean of Undergraduate and Graduate Studies,~~ all Academic Deans, and Associate/Assistant Academic Vice Presidents.

~~The appointing officer shall assure the selection of the Search and Screening Committees as follows:~~

> ~~a.   For university-wide positions: five full-time tenured faculty members one from each College and one at-large (drawn from the General Faculty including librarians, counselors, and coaches). For individual College, Library or Antelope Valley Dean positions: four full-time tenured faculty members drawn from and elected by the affected constituency.~~
> ~~b.   One academic administrator appointed by the appointing officer in consultation with the Cabinet.~~
> ~~c.   One student selected by the Executive Committee of Associated Students, Inc.~~
> ~~d.   One staff member jointly selected by the appointing officer and the Executive Committee of the Academic Senate.~~
> ~~e.   Additional members may be added, when appropriate by the Appointing Officer and the Executive Committee of the Academic Senate maintaining the majority faculty membership. The appointments shall be made to assure representation of the entire university.~~
> f.   ~~The search committee shall elect its chair. In the case of cabinet level positions, the President in consultation with the search committee will appoint the chair.~~

309.5.1. Composition of the Search and Screening Committees for University-Wide positions

The appointing officer shall ensure that the selection of the Search and Screening Committee includes:

1. **Five full-time tenured faculty members**
   a. **One from each College, elected by the faculty of each College**
   b. **One at-large (drawn from the General Faculty, including librarians, counselors, and coaches)**
2. **One department chair elected by the General faculty**

3. **One college dean appointed by the appointing officer in consultation with the Executive Committee of the Academic Senate**
4. **One student selected by the Executive Committee of Associated Students, Inc.**
5. **One staff member jointly selected by the appointing officer and the Executive Committee of the Academic Senate**
    a. **This staff member must have an appointment within academic affairs and in an area related to the administrator position**
6. **Additional members may be added, when appropriate, by the Appointing Officer and the Executive Committee of the Academic Senate while maintaining the majority faculty membership. The appointment(s) shall be made to ensure representation of the entire university.**
7. **The chair of the search committee shall be a tenured faculty member.**
    a. **The search committee shall elect its chair.**
    b. **In the case of cabinet level positions, the President—in consultation with the search committee—will appoint the chair.**

309.5.2. Composition of Search and Screening Committees for individual College, Library, or Antelope Valley Campus Dean positions

The appointing officer shall ensure that the selection of the Search and Screening Committee includes:

1. **Four full-time tenured faculty members drawn from and elected by the affected constituency**
2. **One academic administrator appointed by the appointing officer, in consultation with the Executive Committee of the Academic Senate**
3. **One student selected by the Executive Committee of Associated Students, Inc.**
4. **One staff member jointly selected by the appointing officer and the Executive Committee of the Academic Senate**
    a. **This staff member must have an appointment within academic affairs and in an area related to the administrator position**
5. **Additional members may be added, when appropriate, by the Appointing Officer and the Executive Committee of the Academic Senate while maintaining the majority faculty membership. The appointment(s) shall be made to ensure representation of the entire college, library, or Antelope Valley campus.**
6. **The chair of the search committee shall be a tenured faculty member.**
    a. **The search committee shall elect its chair.**

The search and screening committees for other administrative positions (excluding assistant or associated deans) shall be as follows:

a. One full-time tenured faculty member, representative of and elected by the affected constituency.
b. One administrator appointed by the appointing officer in consultation with the Cabinet.
c. One student selected by the Executive Committee of Associated Students, Inc.
d. One staff member jointly selected by the appointing officer and the Executive Committee of the Academic Senate.
e. Additional members may be added, when appropriate by the Appointing Officer and the Executive Committee of the Academic Senate. The appointments shall be made to assure representation of the entire university.

309.5.3. Composition of Search and Screening Committees for Other Academic Administrative Positions (excluding assistant or associate deans)

The appointing officer shall ensure that the selection of the Search and Screening Committee includes:

a. **One full-time tenured faculty member, representative of and elected by the affected constituency.**
b. **One academic administrator appointed by the appointing officer in consultation with the Cabinet**
c. **One student selected by the Executive Committee of Associated Students, Inc.**
d. **One staff member jointly selected by the appointing officer and the Executive Committee of the Academic Senate**
   a. **This staff member must have an appointment within academic affairs and in an area related to the administrator position**
e. **Additional members may be added, when appropriate, by the Appointing Officer and the Executive Committee of the Academic Senate. The appointments shall be made to ensure representation of the entire university.**

310.2 Composition of Search Committees ~~310.2 Composition of Search Committees~~
~~a. For assistant or associate school deans and Assistant or Associate Dean of University Library:~~
~~1. Three full-time tenured faculty members elected by the faculty of the school in the case of assistant/associate school deans or three tenured librarians elected by the librarians in the case of assistant/associate dean of university library;~~
~~2. One or two additional members jointly selected, when appropriate, by the administrator and the Executive Committee of the Academic Senate.~~
~~b. For assistant or associate university-wide administrators:~~
~~1. Four full-time tenured faculty, one from each school, elected by the faculty of each school;~~
~~2. One or two additional members jointly selected, when appropriate, by the administrator and the Executive Committee of the Academic Senate.~~

310.2 Composition of Search Committees for Assistant or Associate College and Library Deans

The appointing officer shall ensure that the selection of the Search and Screening Committee includes:

a. For assistant or associate college deans and Assistant or Associate Dean of University Library:
1. Three full-time tenured faculty members elected by the faculty of the college in the case of assistant/associate college deans, or three tenured librarians elected by the librarians in the case of assistant/associate dean of university library;
2. One staff member jointly selected by the appointing officer and the Executive Committee of the Academic Senate
a. This staff member must have an appointment within academic affairs and in an area related to the administrator position
3. Additional members may be added, when appropriate, by the Appointing Officer and the Executive Committee of the Academic Senate while maintaining the majority faculty membership. The appointment(s) shall be made to ensure representation of the college or library.
b. For assistant or associate university-wide academic administrators not listed elsewhere:
1. Four full-time tenured faculty
a. one from each college, elected by the faculty of each college;
2. One staff member jointly selected by the appointing officer and the Executive Committee of the Academic Senate
a. This staff member must have an appointment within academic affairs and in an area related to the administrator position

3. Additional members may be added, when appropriate, by the Appointing Officer and the Executive Committee of the Academic Senate while maintaining the majority faculty membership. The appointment(s) shall be made to ensure representation of the entire university

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　　AVP for Academic Programs
　　College Deans
　　Associate Deans
　　Dean of Libraries
　　Dean of Antelope Valley
　　Department Chairs
　　General Faculty

Approved by the Academic Senate:
Sent to the President:
President Approved:

Faculty are Humans

RES 242523

FAC, AS&SS

RESOLVED: The following changes be made to the University Handbook (additions in **bold underline,** deletions in ~~strikethrough~~).

303.1.1 Teaching Assigned Courses

Faculty shall teach their assigned courses in accord with the officially approved course descriptions provided in the current university catalog. ~~Uness~~ **Unless** authorized by the department or program to teach a course in an online or hybrid format, faculty shall teach in a face-to-face format. ~~All faculty teaching online or hybrid courses must be certified to teach online or hybrid instruction following the procedures established by the Distributed Learning Committee (refer to Section 203.12).~~

All faculty members and instructors of record must be qualified human individuals with appropriate credentials, expertise, and/or experience in their respective fields. Automated systems, artificial intelligence, or non-human entities shall not serve as replacements for human faculty, shall not serve as instructors of record, and shall not hold faculty positions. This policy ensures the integrity of instruction and the maintenance of academic standards.

Rationale:

1. This resolution ensures that faculty are qualified human individuals, and not replaced by Artificial Intelligence.
2. This is intended to ensure that the instruction and educational quality at California State University, Bakersfield, is first-class.
3. The Distributed Learning Committee does not currently have a formal certification process for faculty teaching in online or hybrid formats.

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 Dean of Antelope Valley
 Department Chairs
 General Faculty
 CSUB Students

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